



PUBLIC NOTICE
HUACHUCA CITY TOWN COUNCIL
MEETS
THURSDAY, APRIL 12, 2018 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616

AGENDA

A. Call to Order

Mayor

- Roll Call and Ascertain Quorum
- Pledge of Allegiance
- Invocation

Pastor David Carns

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Town Council Regular Meeting held on March 22, 2018.

- C.2 Consider approval of the minutes of the Executive session held March 8, 2018.
- C.2 Consider approval of the Payment Approval Report in the amount of \$341,115.84.

D. **Unfinished Business before the Council**

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Manager Williams]: Consider purchase of a Security Camera System for Police and Town Facilities.
- D.2 Discussion and/or Action [Manager Williams]: Consider approval of a Bonus Program for Town Employees that recruit new landfill business for the Town.

E. **New Business before the Council**

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and/or Action [Director Harvey]: Requesting authorization to pay the Cochise County 4-H Program the amount of \$3000.00 to administer the Town's 2018 Summer Splash Program.
- E.2 Discussion and/or Action [Councilor Banks]: Appointment of Harlan Sexton to the Planning and Zoning Commission.
- E.3 Discussion and/or Action [Manager Williams]: 2017 City Financial Audit presentation by BeachFleishman, P.C. The audit presentation might include all aspects of the Town's revenues, expenses and account balances for all of the City's departments and enterprises.
- E.4 Discussion and/or Action [Mayor Taylor]: Discussion of Municipal Trash Rates. This might include comparison of fees for trash collection and disposal throughout the region.
- E.5 Discussion and/or Action [Supervisor Halterman]: CDR to authorize staff to spend \$5,388.00 for a 2 year contract to maintain the emergency generator for the water tank, paid quarterly at \$673.50 per quarter.
- E.6 Discussion and/or Action [Manager Williams] First Reading of Ordinance 2018-09, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA,

AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," CHAPTER 8.05 "GARBAGE AND TRASH COLLECTION," SUBSECTION 8.05.040 (C) "RENTAL OF DUMP TRUCK," TO INCREASE THE FEES FOR RENTING A TOWN DUMP TRUCK

- E.7 Discussion and/or Action [Mayor Taylor]: First Reading of Ordinance 2018-10, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE TITLE 9 "PUBLIC PEACE, MORALS AND WELFARE" CHAPTER 9.05 "GENERAL OFFENSES" SECTION 9.05.050 "EXPLOSIVES" BY DELETING THE CURRENT LANGUAGE IN ITS ENTIRETY, RENAMING THE SECTION "FIREWORKS", AND ADOPTING NEW PROVISIONS FOR REGULATING FIREWORKS.
- E.8 Discussion and/or Action [Councilor Wallace]: Update of Town Code section 2.05.080 Expense Accounts, removing the monthly payments made to council yet authorizing the reimbursement of expenses that may be incurred while in their official capacity, as authorized by the council.
- E.9 Discussion and/or Action [Director Harvey]: CDR requesting direction of staff to investigate Pool and Summer Splash fees and begin the process to adjust the fees accordingly.
- E.10 Discussion and/or Action [Manager Williams] Consider approval of Consignment Agreement for the 615 Scraper, Sell Agreement for the 2012 836 Compactor and 2004 826 Compactor, and Purchase Agreement for the 2018 816 Compactor and 2018 D6 Dozer from Caterpillar.
- E.11 Discussion and/or Action [Supervisor Fernandez]: CDR requesting authorization to spend \$11,886.46 to repair the 623F Scraper and \$6,614.70 to rent a scraper from Caterpillar while repairs are made.
- E.12 Discussion and/or Action [Clerk Fuller]: CDR requesting direction of staff to change the Town's utility billing process from pre-printed postcards to full size sheets of paper, mailed out in envelopes.
- E.13 Discussion and/or Action [Manager Williams]: Consider approval of revisions to the Huachuca City Employee Manual. All aspects of the Town's employment rules, practices, policies and procedures may be discussed.
- E.14 Discussion and/or Action [Manager Williams]: Authorize staff to declare as surplus the following item(s) to be sold by auction or otherwise disposed of in accordance with Town Policy:
 - Fire Department:
 - a. Hackney and Sons Refrigerated Trailer
 - b. 4 Port-a-Johns and Trailer
 - c. International Ice Truck

Public Works:

- a. 2001 Jeep Cherokee VIN/1J8GW58J42C169394
- b. 1999 Ford F-250 SD VIN/1FTNF21S4XEB09008

Police Department:

- a. 1996 Silver Ford Contour VIN/1FALP6530TK117946
- b. 2000 Maroon Ford F-150 VIN/1FTRX17L6YNC41519
- c. 1998 Black Ford Explorer VIN/1FMZU25P4WZA89445
- d. 1993 White Ford F-150 VIN/1FTEX15N7PKB98828
- e. 2001 Blue & White Ford Taurus VIN/1FAFP52201A239549
- f. 1998 Maroon Nissan Pathfinder VIN/JN8AR05Y7WW275111
- g. 1969 Black & White 1969 Winnebago VIN/6381931556

E.15 Discussion and/or Action [Manager Williams]: Review of Operation Stonegarden Policies and Procedures. The Town receives grant funding from this federal program intended to increase operational capabilities of Federal, State and local law enforcement to enhance National and State Homeland Security Strategies.

F. **Reports by Commission Liaisons and Officers**

- F.1 Library
- F.2 Planning & Zoning
- F.3 Finance
- F.4 Public Safety
- F.5 Parks & Recreation
- F.6 Public Works & Landfill
- F.7 Mayor’s Report
- F.8 Town Manager’s Report
- F.9 Town Clerk’s Report

- Mayor
- Councilor Welsch
- Councilor Banks
- Councilor Wallace
- Councilor Butterworth
- Councilor Hirshberg
- Mayor Pro Tem Johnson
- Mayor Taylor
- Manager Williams
- Clerk Fuller

G. Items to be placed on future agendas.

H. Adjournment.

Posted at 5:00PM on April 10, 2018 at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Jennifer A. Fuller

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.